

NEW RIVER VALLEY REGIONAL JAIL AUTHORITY
November 8, 2019
Held at the New River Valley Regional Jail

A. CALL TO ORDER:

The meeting of the New River Valley Regional Jail Authority was called to order at 10:07 a.m. by Chairman Mark Armentrout with nine (9) members and three (3) alternates present.

MEMBERS PRESENT:

Bland County:	Mr. Workman
Carroll County:	Sheriff Gardner; Mr. Lyons
Floyd County:	Mr. Turman
Giles County:	Sheriff Millirons; Mr. Chidester
Pulaski County:	Sheriff Worrell; Mr. McCready
Radford City:	Sh. Armentrout

ALTERNATES PRESENT:

Floyd County:	Ch. Dep Harris
Wythe County:	Ch. Dep Foster; Mr. Bear

STAFF & GUESTS PRESENT:

Superintendent Gregory Winston
Dep. Superintendent John Bowman
Mr. Robert Lyons- Citizen
Mr. Bob Sumner-Citizen
Mr. John Travis-Citizen
Ms. Michelle Ren-Citizen
Ms. Jennifer Hedges-Citizen
Mr. Zachary Clay-Citizen
Ms. Jill Williams-Citizen
Ms. Brenda Blackburn-Citizen
Ms. Beverly Nester-Citizen

B. ROLL CALL:

Mrs. Akers called the roll and reported a quorum present.

C. APPROVAL OF SEPTEMBER 2019 MINUTES:

Copies of the Minutes from the September meeting were mailed to each member. Chairman Armentrout asked if there were any additions or corrections to the Minutes as presented.

Motion: Sheriff Millirons moved that the September Minutes be approved as presented. Mr. McCready seconded the motion.

Action: The motion passed unanimously.

With today's meeting being the final one of the year, Superintendent Winston recognized several members that will be leaving the Authority board. Both Sheriff Gardner and Chief Deputy Bourne will be retiring from Carroll County at the end of this year. Mr. Tim Reeves and Mr. Andy McCready will no longer be serving their respective counties effective Dec. 31st. Plaques were presented to Sheriff Gardner, Ch. Deputy Bourne and Mr. Reeves for their many years of service. Mr. McCready will be invited back to a meeting at the beginning of the year for his plaque presentation.

D. OLD BUSINESS:

None

E. COMMITTEE REPORTS:

Finance Committee:

Copies of the monthly financials were distributed. Mr. Workman reviewed them in detail with the group.

Motion: On behalf of the Finance Committee, Mr. Workman made the motion to approve the Finance Report.

Action: Following a roll call vote, the motion passed unanimously.

Design and Construction Committee:

Design & Construction did not meet today.

F. SUPERINTENDENT'S REPORT:

Employee Activity:

We have eight officers graduating from the academy on November 13th at 11:00 am.

Operations:

- Headcount today: 966
- Total days served 30,185
- Average Daily Population: 974
- Average Daily Population for male prisoners: 776
- Average Daily Population for females prisoners: 198
- Number of commitments: 590
- Avg Daily commitments: 19
- Number of releases: 553
- Avg Daily releases: 18

Scanner:

The X-ray body scanner has been installed. Initially a few officers were trained and approximately thirty officers attended the second training session. These folks will now go back to train the remaining staff and then we will have the x-ray body scanner online. All offenders will be screened upon admission into the jail including as those going out on workforce. This should help us curtail the amount of contraband going to the jail. Also if Pulaski County Sheriff's Office or the Dublin Police have anyone they suspect of trafficking contraband they're welcome to bring them to be scanned through the machine.

RFP:

We awarded the RFP for pharmacy services to CorrectRx after selecting them from several different vendors.

Two responses were received in regards to our RFP for performance contracting and will be discussed later in the meeting.

IT:

The jail is in the process of updating all of our workstations from Windows 7 to Windows 10. We have over 100 workstations and hope to have this accomplished by the end of the year. Around 40 personal computer workstations are now obsolete in terms of memory and will need to be replaced. The total cost should be approximately \$44,000 for the project. This was a planned update and we're currently working with our IT vendor to get it completed.

We're migrating to a new payroll, accounts payable and receivable system at the beginning of the calendar year. The software has been purchased and our staff is being trained at this time.

Repairs:

A company will be here to quote replacing some of our security system. We have around \$300,000 worth of obsolete equipment that needs to be replaced. This was discussed last fiscal year and we made plans to secure the financing for that purchase. We're just going through the procurement process now.

A new kitchen sink was just installed that we were able to get from a local state hospital. The only cost to us was \$1,200 to refurbish it.

We've scheduled about \$30,000 worth of roof repairs. There was a wash out in the Magistrates Office so this repair had to be added. Replacing the entire roof on the old side would cost \$200,000 so we're doing it a piece at a time.

We're completing around \$64,000 worth of plumbing repairs on the new side of the jail. The addition had some problems during the construction period leaving us with a severe problem on the hot water distribution. We've been dealing with this that by piece meal for the last 5-6 years and the company that had been working on that has stopped repairing it. We had initially planned to do the repairs last fiscal year but just couldn't work it into the budget. Now that we're able to do so, the cost of materials has gone up approximately \$30,000 resulting in the \$64,000 repair.

As discussed at an earlier meeting, we've scheduled a \$90,000 freezer floor repair. Over time water has frozen under the freezer floor causing it to heave up 2-1/2 feet. That section of floor will have to be cut out in order not to damage the cooling system. The freezer is built on slabs/pieces and if those are damaged it could result in a \$400,000 freezer replacement. We've submitted the freezer floor claim to our insurance adjuster but it was denied along with our \$17,000 claim for the sink hole out back. We will have to pay for both repairs out of the repair and replacement fund.

Programs:

In early November, we sent two staff members Kristi Wright and Toni Trueheart to the American Public Health Association Conference in Philadelphia. These officers participated in the presentation of a paper and poster about a program offered here at the jail. They were acknowledged and rewarded with authorship in the paper as a result of the Empowered Options program in working with the New River Valley Health District to help incarcerated women addicted to opioids and unintended pregnancies.

G. NEW BUSINESS:

H. CITIZEN'S COMMENTS:

Ms. Beverly Nester spoke to the group regarding her incarceration earlier this year. Her charges were later dropped but Ms. Nester wanted to discuss issues she had regarding her medications and the treatment she received while she was here. Superintendent Winston apologized to her for her experience and said that's not the level of service that he expects from staff. He asked Ms. Nester to leave her contact information and he would follow up with her after investigating the matter. He thanked her for bringing it to his attention and added that he can't fix a problem that he isn't aware of.

Ms. Michelle Wren asked for an update on the death investigation of Aris Lobos Perez who passed away while incarcerated at the NRVJR. Superintendent Winston said the investigation is with the Virginia State Police. We released a statement at the time of his death and won't be making any other statements about the investigation at this time. The determination of his death is in the hands of the medical examiner's office now and we're awaiting toxicology just like everybody else. We don't know the cause of his death and the VSP is still handling that

investigation. We conducted an internal investigation alongside the State Police but we're not going to release any more information at this point.

It was asked if it was procedure to put college students in jail. Superintendent Winston said we didn't arrest him. He was arrested by the Radford University Police Department, taken before the Magistrate and a commitment order was issued. We confined him in accordance with the law.

Ms. Jennifer Hedges asked if Mr. Lobos Perez was tested for anything or just taken in on Public Swearing. Superintendent Winston said the only information that we have is he that was arrested on Public Intoxication and Possession of Alcohol under the age of 21. As far as anything that occurred or any procedures that occurred during the arrest, he deferred to the Radford University Police Department because we were not present during the arrest.

I. OTHER BUSINESS OR INFORMATIONAL ITEMS:

Chairman Armentrout said there was need for an executive session and asked for a motion from the floor.

Motion: Mr. McCreedy made the motion to go into executive session for consultation with legal counsel pursuant to §2.2-3711.A.7 and contract discussion §2.2-3711.A.29 of the Code of Virginia. Mr. Workman seconded the motion.

Action: Following roll call, the motion passed unanimously.

The purpose of the executive closed session is:

Consultation with legal counsel, §2.2-3711.A.7 of the Code of Virginia, (consultation with legal counsel and briefings by staff members and consultants about actual or probable and public discussion would adversely affect the negotiating or litigating posture of the County or Town – OR- consultation with legal counsel regarding specific legal matters that require legal advice).

Discussion of the award of a public contract, §2.2-3711.A.29 of the Code of Virginia, (discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body)

After a lengthy discussion, the motion was made that the Authority Board come out of closed session.

Motion: Mr. Workman made the motion that the board come out of closed session. Sheriff Millirons seconded the motion.

Action: Following roll call, the motion passed unanimously.

Chairman Armentrout asked for a motion to certify that only matters permitted under §2.2-3711.A.7 and §2.2-3711.A.29 of the Code of Virginia were discussed.

Motion: Mr. McCready moved to certify the closed session discussion.
Mr. Workman seconded the motion.

Action: Following roll call, the motion passed unanimously.

As a result of the executive session, the following motion was made.

Motion: Mr. Workman made the motion to authorize Superintendent Winston to move forward with the IGA Audit. Mr. McCready seconded the motion.

Action: Following roll call, the motion passed unanimously.

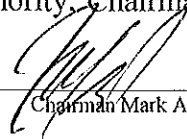
Sheriff Millirons said he receives several calls a week from his department about the jail vans being late. He stated he knows that we're shorthanded but that needs to be corrected. Superintendent Winston said he would look into the cause of the delays.

J. ADJOURNMENT:

Motion: Sheriff Millirons made the motion to adjourn the meeting.
Mr. McCready seconded the motion.

Action: Following roll call, the motion passed unanimously.

There being no further business to come before the Authority, Chairman Armentrout adjourned the meeting at 10:55 a.m.



Chairman Mark A. Armentrout