

NEW RIVER VALLEY REGIONAL JAIL AUTHORITY
March 9, 2018
Held at the New River Valley Regional Jail

A. CALL TO ORDER:

The meeting of the New River Valley Regional Jail Authority was called to order at 10:05 a.m. by Chairman Armentrout with thirteen (13) members and five (5) alternates present.

MEMBERS PRESENT:	Bland County:	Sheriff Roseberry
	Carroll County:	Sheriff Gardner; Ms. Cannon
	Floyd County:	Sheriff Craig; Mr. Turman
	Giles County:	Sheriff Millirons; Mr. Chidester
	Grayson County:	Sheriff Vaughan
	Pulaski County:	Sheriff Worrell; Mr. McCready
	Radford City:	Sheriff Armentrout; Ms. Cumberland
	Wythe County:	Sheriff Dunagan

ALTERNATES PRESENT:	Grayson County:	Mr. Smith
	Pulaski County:	Capt. Saunders
	Radford City:	Major Burton
	Wythe County:	Mr. Bear; Ch. Dep. Foster

STAFF & GUESTS PRESENT:	Superintendent Gregory Winston
	Dep. Superintendent John Bowman
	Steve Durbin - Sands Anderson PC
	Bob Sumner-NRVRJ officer
	Robert Lyons-citizen
	Chuck Havens-citizen

Chairman Armentrout announced the retirement of Major Rich Schumaker and introduced his replacement Major Charlie Burton. Major Burton will be serving as an alternate for Radford City.

B. ROLL CALL:

Mrs. Akers called the roll and reported a quorum present.

C. APPROVAL OF JANUARY 2018 MINUTES:

Copies of the Minutes from the January meeting were mailed to each member. Chairman Armentrout asked if there were any additions or corrections to the Minutes as presented.

Motion: Sheriff Millirons moved that the January Minutes be approved as presented. Mr. McCready seconded the motion.

Action: The motion passed unanimously.

D. OLD BUSINESS:

None.

E. COMMITTEE REPORTS:

Finance Committee:

Copies of the monthly financials through February 2018 were distributed and Ms. Cannon reviewed them with the group.

Motion: On behalf of the Finance Committee, Ms. Cannon recommended the Financial Report for approval.

Action: Following a roll call vote, the motion passed unanimously.

Design and Construction Committee:

Design & Construction met and the Superintendent will give a report later in the meeting.

F. SUPERINTENDENT'S REPORT:

Personnel:

Superintendent Winston gave an update on Officer Chris Lineberry who was severely injured in January. He visited with Chris last week and delivered money generated from our No-Shave Campaign. Chris is currently doing really well in rehab and is in very high spirits.

The following officers were recognized for volunteering their time on March 3rd by participating in the Battle of the Badges Tournament: Cameron Carpenter, Jessica Herbert, Ernie Alley, Aimee Wild, Shane Anders, Mark Fowler, Ryan Stamper, Jeremy Verdi, Derek Hinkley, Chauncey Robinson, Hanna Chaffin, Cody Linkous, Rodney Perdue, Sgt. Nowers and Sgt. Wells. Officer Alley's son and Officer Carpenter's brother also participated. All of the proceeds were to benefit the Special Olympics.

EAC & Supervisors Meeting:

Both meetings were held during the month of February.

Academy:

We currently have twelve recruits in the academy and graduation is scheduled for May 3rd. **(The Academy moved graduation to May 10th)**

Operations:

- Headcount today 802
- Total days served 23,793
- Average daily population 850
- Average Daily Population for male prisoners 710
- Average Daily Population for female prisoners 140
- Number of commitments 468
- Number of releases 482
- The Average Daily Commitments 16.7 per day
- The Average Daily Releases 17.2 per day

Prisoner Issues:

We received a difficult prisoner from Giles with some severe medical problems. Social Services is working with us to find a more appropriate setting for her.

Policy & Procedures:

We rolled out a new Sick Leave Policy this month. The new inmate handbooks were also delivered to inmates and employees.

HR & Personnel:

We have fourteen vacancies right now. We hired two new officers, one nurse and had two officer separations. Prior to the meeting, Superintendent Winston made the Authority aware of a situation with an officer getting into trouble with three felony warrants. He was one of the separations mentioned earlier and is not incarcerated at this time.

IT:

The inmate kiosks have been installed. We expect messaging and visitation in the coming months. In regards to the Polycom system, the IT technician from the Supreme Court will be here in the next three weeks to connect us. We've replaced some out of date security DVRs that weren't functional. Some money had to be taken out of our Repair/Replacement Reserve to pay for an approximate \$50,000 upgrade to our security system due to our CCTV's not recording properly. We moved to an IP based system as opposed to a static DVR which will cost us less in the long run. In addition to that, we deferred replacing some PCs for the purpose of establishing some technology in our board room. This will allow us to have a projector, a computer and some screens so we can have a proper conference/presentation in the future. Pro-Nets will be performing that work in the coming weeks.

Medical/Maintenance/Radios/Security Systems:

Our former Dir. of Nursing has retired so we are currently seeking an RN to fill that position.

We've had some issues with our dishwasher for quite some time so we had an expert brought in. He was able to get the commissioning photographs and the commissioning reports from the manufacturer of our actual dishwasher. When the machine was installed it was under warranty for a few years and a group came to work on it. All of the vent systems were completely reconfigured since the installation but unfortunately they were rebuilt in a way that isn't consistent with it operating properly. If we refurbish that machine, that's the first thing that has to be done which would add \$6,000 to the cost we were looking at before. In addition to that, we got a price of about \$30,000 to replace the conveyor. A new machine would be about \$130,000 which we will have to do in the next 4-5 years. This vendor has identified a couple of different machines from Hobart. There is one machine that he can refurbish in his shop for approximately \$30,000 that we could get at least 5 years usage from. We have also put our name on a dishwasher from a JMU kitchen that is closing down. We may be able to get this one free of charge but would have to spend approximately \$25,000 refurbishing it. However, we may get 8-9 years usage from it. We're still exploring those options but any costs associated with that would come from the Inmate Commissary fund.

Back in 2016, a group out of Roanoke came in and repaired our floor. Unfortunately the repairs around the drains have failed. We've been instructed by the Health Department that it has to be corrected within 60 days. We're considering a couple of different options for this project. He isn't exactly sure what the cost will be on that but his guess is approximately \$12,000. We do currently have money left in repair/replacement to cover that cost.

We're having a problem with the roof over the D-Housing unit. The roof is in really bad shape on that side of the jail. Various roofing groups have been coming in and given us quotes for fixing/patching that portion of the roof. That should get us through the next year to year and a half. Mr. McCready asked that we get a quote on a full replacement as well so we have an idea of the cost and can make a better informed decision in the future.

Siemens Contract:

Performance contracting is a state program that gives us the option to leverage our borrowing power and improve our internal systems without making a cash outlay. We received our "back of the envelope" audit showing what Siemens thought they could save us. Their estimate is an energy savings of approximately \$4.7 million over 11-15 years. The investment on our part would essentially be \$3.1 million borrowed by us and paid back by the energy savings realized after they install the new system. Our energy costs are currently \$900,000 a year and the idea is that while we'll still be spending that amount total...\$700,000 of that would be for energy and the other \$200,000 would be to pay back the cost of capital expenditures that we made. The next step would be to enter into a MOU (Memorandum of Understanding) with Siemens. In this MOU, we would come to an agreement that said they would refine their quote within a certain percentage point of what they say they could save us. Siemens would guarantee that they would get close to that number or we wouldn't owe them anything. Or, they would come within that number and we would pay a certain cost against the audit if we decided to walk away. For example, we agree/negotiate \$24,000 for them to do the investment grade audit. At the end of the audit, if they fall within the parameters that they agreed to then we would either commit to the project or we would de-commit and pay them \$24,000 for the audit. Supt. Winston will be attending the Superintendent's Meeting in Richmond and he will be seeing some colleagues that have already completed this process with this particular group. The Building Committee's

recommendation is to get feedback from them, negotiate a price for the investment grade audit and report back.

Mr. McCready asked what our reserve funds were right now. Ms. Cannon wasn't sure of the exact amount but would find out. Mr. McCready asked for the dollar amount as well as the percentage so we would know where we stand right now.

Inside/Out Program with Radford University:

This program has been very well received by the female inmates and the community. We hope to repeat this program in the fall.

GTO (Growth for Opportunities):

We're partnering on a program with the Montgomery County Sheriff's Office and local first responders. It is for adults with a variety of disabilities and teaches them life skills as well as job training in hopes of finding them employment. The recruits come in every other Friday and do a variety of things: filing, organizing, shredding and working in the greenhouse.

Garden/Greenhouse:

We have expanded our garden project by building a 24' x 24' greenhouse. This will enable us to grow vegetables year round as well as flowers. Our inmates will grow the flowers in the greenhouse and hope to work with non-profit groups to plant/beautify our communities.

Empowered Options Program:

We're working with the New River Valley Health District on a program that addresses neonatal abstinence syndrome. That is a sickness that occurs in children with Opioid addicted mothers. The program consists of brief educational classes, clinical family planning sessions at no charge and arranging follow-up care when the female prisoners are released. In Virginia, neonatal abstinence syndrome instances quadrupled in four years. As of 2017, in the counties of Montgomery, Pulaski, Giles and Floyd, there were 39.6 cases per 1,000 live births compared to an instance of 5.3 cases per 1,000 reported statewide. Rates in Pulaski County are especially high, at a staggering 65 cases per 1,000 live births as of 2014— more than a dozen times the instances reported for the state as a whole. So we're being proactive in recognizing that we can make a difference to our communities when these folks are released by pre-planning in jail. That program will continue through this year.

Battle of the Badges:

Sheriff Vaughan mentioned the Battle of the Badges and said that the jail was well represented with two great teams. The Hillsville Fire Department won tournament and it was a great event for the Special Olympics.

G. NEW BUSINESS:

Inmate Work Crew:

Superintendent Winston asked if everyone would contact Captain Tommy Bobbitt to schedule Jerel Dobbins' work crew. Capt. Bobbitt can be reached at 540-616-8742 or 540-643-2006.

Budget:

We plan to send a budget estimate to everyone very soon. The Local Choice rep was here this week and our health insurance had a 15.1% increase. We're looking at some different options in an effort to reduce our cost as well as the cost to staff. Our plans are to stay level at \$27.50 per diem and present the Authority with a balanced budget.

Sheriff Vaughan asked if we thought the state would be providing correctional officers with a pay increase this year. Supt. Winston said according to a memo from the compensation board it doesn't look like there will be anything until 2019 for regional jail officers.

Sheriff Armentrout commended Jerel Dobbins' work crew on doing a great job for the jurisdictions.

H. CITIZEN'S COMMENTS:

I. OTHER BUSINESS OR INFORMATIONAL ITEMS:

Sheriff Millirons thanked the SERT team for helping with a trial in Giles County. The Sert team helped in court with inmates and did a fantastic job.

Mrs. Cumberland asked if there had been a policy change in regards to time calculation. Superintendent Winston said no there hasn't been any change.

Mr. Chidester complimented the billing process improvement. Giles County employees review the inmate billing reports and haven't found any errors in months. Superintendent Winston said that he would definitely pass that along.

J. ADJOURNMENT:

Chairman Armentrout asked for a motion from the floor to adjourn.

Motion: Sheriff Millirons made the motion to adjourn the meeting.
Mr. McCready seconded the motion.

Action: The motion passed unanimously.

There being no further business to come before the Authority, Chairman Armentrout adjourned the meeting at 10:40 a.m.

Chairman Mark A. Armentrout